

**Outsource your card production**

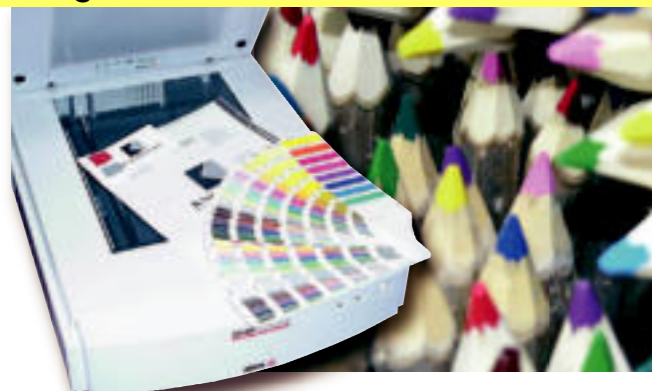
# Bureau Service

**Quick turnaround on high quality ID Cards  
No hassle - no capital outlay**

Our Bureau Service provides the perfect solution for many organisations. Ideal for both companies with low-volume requirements and larger organisations who want to outsource the administration and management of their ID card production. Our service is used by hundreds of companies, schools and clubs throughout the country for ID, membership and loyalty cards.

We offer the total package of card design, scanning, encoding, image capture and project management. In fact, everything needed for the production of high quality cards. Cards can be used solely for identification purposes (ID or membership cards) or we can produce a multifunctional card compatible with most access control or time & attendance systems. Our mobile photography unit will visit your site to help with the initial image capture of your staff, relieving you of the time-consuming job of bulk photo production.

## Design Service



Our in-house design team is able to help you with your card layout. Send a sketch of your ideas, together with a photograph and relevant data (name, position, expiry date, location, etc.) via email or post. We will design your sample card and send you a proof. Once approved we simply need your photos and cardholders' details and your finished cards will follow within a few days. Alternatively send us your logo and leave the rest to us.

## 4 simple steps to professional card production



**1** Send us your cardholder' details via post, email or we can set up a weblink



**2** Securit will design the card and, once approved, we are ready to produce the cards

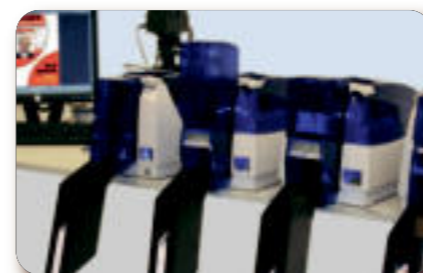


**3** Cards are checked and dispatched within 48 hours



**4** You will receive your ID cards ready to hand out to your staff

## High volume card production



Whether your requirement is for small quantities or many thousands, we have both the capacity and experience to provide a professional, reliable service with a quick turnaround. Our bureau is equipped with the latest card printers on the market and we can even help out at events, producing high quality cards quickly and efficiently.

- Ideal for:
- Conferences
  - Rebadging of staff
  - Registration
  - Membership cards

## Encoding Service



If you need your cards to work with your access control, membership, library, time and attendance systems, don't worry. We provide an encoding service or we can print on to cards supplied by you.

- Magstripe Encoding
- Barcodes
- Smart Card Encoding
- Mifare Encoding



## Photography Service

**SEND FOR A FREE SAMPLE CARD WITH YOUR LOGO**



Our on-site photography service is widely used by companies wishing to photograph all their staff or at conferences. We can either just capture photos and produce cards later or produce cards on-the-spot

## Features

- Affordable option - no capital outlay
- Customised cards (logos, graphics)
- Any quantity accepted
- Design service
- Single or double sided printing
- Magnetic stripes & encoding
- 48 hour turnaround
- Colour coding
- Signatures and barcodes
- Reporting facilities available
- Retransfer printing for smart cards
- Fulfilment service
- Nationwide photography service

VALUE LINE

